



Department of
**Jobs, Tourism, Science
and Innovation**



Local Capability Fund Frequently Asked Questions

National and International Standards Compliance Round

Who can apply?

To be eligible for funding, applicants must:

- » have an Australian Company Number (ACN) or an Australian Business Number (ABN)
- » be a for-profit business (i.e.. not-for-profit or charity are ineligible)
- » have been in business and trading for at least 3 years at the time of making the application
- » have its principal place of business (operating facility) in Western Australia and will continue to be based in Western Australia for at least the next 12 months.

What standards are eligible for funding?

Funding under this round is not restricted to specific standards. However, it must be a recognised international or Australian standard. A comprehensive list of available standards can be found on the [International Organization for Standardization website](#) or [Standards Australia website](#).

How much funding is available?

The level of funding support is 75% of eligible costs up to a maximum level of funding of \$20,000 (excluding GST) per successful applicant.

What is the closing date for applications?

31 January 2022 or until funds last, whichever event comes first. Applications will be progressively assessed as they are received, therefore the round will be closed earlier if all the available funds are awarded before the closing date.

How will the application be assessed?

Applications are assessed by a panel comprising officers from the Department of Jobs, Tourism, Science and Innovation (the department). External officers may form part of the assessment panel if their expertise is required.

Our business is already certified to a national or international standard. Can the funding be used to undertake ongoing surveillance audits?

No. Only costs of using external expertise for the implementation and initial certification are eligible.

Can a not-for-profit organisation apply?

No, not-for-profit organisations and charities are ineligible. The business must be a for-profit organisation.

Can new businesses or start-ups apply?

You must have been in business and trading for at least 3 years at the time of making your application.

What happens if not all of the activity is completed by 30 June 2022? The accreditation had two stages and the final stage is still ongoing.

You are only able to claim for activity completed by 30 June 2022. Even if you were given approval to undertake Stage 1 and Stage 2 of the activity, if Stage 2 has not been completed by 30 June 2022, you can only claim Stage 1. Therefore, it is important when making your application that you consider the timeframes to complete it by.

I have submitted my application, can I start the requested activity now, before waiting to hear if I am successful in funding?

Yes, however the business wears the risk of funding the entire activity if the application is unsuccessful. It would be prudent to wait for the application outcome before incurring activity expenditure.

The business is head-quartered in another Australian state or territory, but we have contractors that work in Western Australia.

The business must have a permanent operating facility based in Western Australia and these facilities must continue to operate out of Western Australia for the next 12 months.

This year we acquired another business and have since restructured it. Do we meet the minimum trading time requirement for eligibility?

You would need to demonstrate that the business under whose ABN the application is submitted has been operating for at least 3 years and provide evidence of this. E.g. ASIC registrations.

I was successful in obtaining funding for an LCF round this year, can I apply for other LCF rounds?

Yes, you can apply for other LCF rounds. A business is limited to receiving no more than \$300,000 in funding under the LCF and its predecessor the IFSP program in the last 5 years including this application. Any funding received as part of the \$10 million COVID-19 LCF rounds run in 2020/21 does not count towards this limit.

Can I apply more than once?

No. Only 1 application per applicant per round is accepted.

How do I receive payment for the approved activity?

This is a reimbursement scheme. You must pay for the activity first then request payment for that activity via the SmartyGrants portal before 30 June 2022. A lump sum payment will be made as a single reimbursement of approved activity expenditure.

Can I receive payment of the grant in advance?

No. As this is a reimbursement scheme, payment of the grant will only occur once you have paid for the activity.

How long do I have to complete the activity?

The activity must be completed and all claims submitted to JTSI by 30 June 2022.

Can I submit a funding request for any in-house costs incurred as part of the implementation and certification?

In-house costs are ineligible. All activities must be carried out by third parties that are perceived by the department to be at arms' length from the business.

Who can I contact if I have any other questions?

If you have questions about the LCF, please contact lcf@jtsi.wa.gov.au