



Department of
**Jobs, Tourism, Science
and Innovation**



Local Capability Fund Frequently Asked Questions

Aboriginal Business Round

Who can apply?

To be eligible for funding, applicants must:

- » be an Aboriginal business (minimum 50% owned by an Aboriginal interest) and registered with either the Aboriginal Business Directory Western Australia or the Supply Nation's Indigenous Business Directory.
- » have an Australian Company Number (ACN) or an Australian Business Number (ABN)
- » be a for-profit business (i.e.. not-for-profit or charity are ineligible)
- » have been in business and trading for at least 12 months
- » have its principal place of business (operating facility) in Western Australia and will continue to be based in Western Australia for at least the next 12 months.

How much funding is available?

The level of funding support is 75% of eligible costs up to a maximum level of funding of \$50,000 (excluding GST) per successful applicant.

What is the closing date for applications?

20 September 2021. Applications will be assessed following the closure of the round. It is expected that applicants will be notified of the outcome of their application within 14 weeks of the round closing.

How will the application be assessed?

Applications are assessed by a panel comprising officers from the Department of Jobs, Tourism, Science and Innovation (the department). External officers may form part of the assessment panel if their expertise is required.

Can a not-for-profit organisation apply?

No, not-for-profit organisations and charities are ineligible. The business must be a for-profit organisation.

Can new businesses or start-ups apply?

You must have been in business and trading for at least 12 months at the time of making your application.

I have recently purchased new equipment. Can I apply for funding for this?

Retrospective activities or past purchases made before submitting your application will not be funded.

I have submitted my application, can I purchase the requested activity now, before waiting to hear if I am successful in funding?

Yes, however the business wears the risk of funding the entire activity if the application is unsuccessful. It would be prudent to wait for the application outcome before incurring activity expenditure.

The business is head-quartered in another Australian state or territory, but we have contractors that work in Western Australia. Are we eligible?

No. However, the department may consider applications from businesses that have headquarters outside WA if the applicant has a permanent operating facility based in WA (where assets and employees are located in WA) and these facilities will continue to operate out of WA for at least the next 12 months.

In these circumstances the applicant must demonstrate to the satisfaction of the department that the proposed activities will take place in WA and be for the benefit of the WA operations.

This year we acquired another business and have since restructured it. Do we meet the minimum trading time requirement for eligibility?

You would need to demonstrate that the business under whose ABN the application is submitted has been operating for at least 12 months and provide evidence of this, e.g. ASIC registrations.

I was successful in obtaining funding for an LCF round this year, can I apply for other LCF rounds?

Yes, you can apply for other LCF rounds. A business is limited to receiving no more than \$300,000 in funding under the LCF and its predecessor the IFSP program in the last 5 years including this application. Any funding received as part of the \$10 million COVID-19 LCF Rounds run in 2020/21 does not count towards this limit.

Can I apply more than once?

No. Only one application per applicant per round is accepted.

Can I apply to purchase a motor vehicle?

Motor vehicles are ineligible, unless it can be demonstrated that it is a specialised vehicle.

How can I show that a motor vehicle is specialised?

Specialised motor vehicles would include, but is not limited to, bobcats, forklifts, cherry pickers, LR class heavy vehicles and heavier. Modifications to existing motor vehicles to meet mine site specification

would also be eligible for the purposes of the LCF. Confirmation that the motor vehicle is specialised and will only be used for business purposes must be provided in your application.

Can I apply to purchase second-hand equipment?

Yes, however the second-hand equipment or machinery must be acquired through a dealer. Private sales of second-hand equipment are not eligible for funding.

How do I receive payment for the approved activity?

This is a reimbursement scheme. You must pay for the activity first then request payment for that activity via the SmartyGrants portal before 30 June 2022. A lump sum payment will be made as a single reimbursement of approved activity expenditure.

Can I receive payment of the grant in advance?

No. As this is a reimbursement scheme, payment of the grant will only occur once you have paid for the activity. However, grant funds may be released before full ownership is taken of machinery or equipment if documentation exists to show that payment has taken place.

How long do I have to complete the activity?

The activity must be completed and all claims submitted to the department by 30 June 2022.

Can I submit a funding request for any in-house research or training done in my business?

In-house training or research is ineligible. All activities must be carried out by third parties that are perceived by the department to be at arms' length from the business.

Who can I contact if I have any other questions?

If you have questions about the LCF, please contact: lcf@jtsi.wa.gov.au